

23 September 1981

MEMORANDUM FOR: All ODP SIS Personnel

FROM:   
Acting Director of Data Processing

SUBJECT: AWP (Advance Work Plans)

1. Your AWP for the period 1 Oct. 1981 - 30 Sept. 1982 should be completed and turned into the ODP Personnel Officer no later than 31 October 1981.

2. The ODP Personnel Officer will retain the original copy of all AWP's for safekeeping.

cc: ODP Personnel Officer

O/D/ODP

23 September 1981

Distribution:

Original - Addressee  
2 - O/D/ODP  
2 - ODP Registry